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B4/829

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JH

MEMORANDUM FOR: Deputy Director (Support)
 SUBJECT: Space Allocations and Adjustments

1. Reference is made to the conference held at 4:00 p.m. on Wednesday, 8 February 1956, in conjunction with proposed space assignments. You indicated that a detailed study should be made, taking into consideration the possibility of providing [REDACTED] with an additional 10,000 square feet in Curie Hall.

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2. Attached is Schedule #3 which, if approved, will provide the additional space on or about 31 August 1956. It must be understood that moving dates are necessarily approximate and therefore subject to availability of mechanics and materials.

3. If Schedule #3 is accepted, it would mean that DD/P will have to leave WH Division in Barton Hall and forego much of the expansion space originally intended in order to provide for the [REDACTED] contingency.

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4. On the credit side of the ledger are the following advantages:

a. Moves can probably be accomplished within six months.

b. Moves outlined in Schedules 1 and 2, including DD/P internal adjustments, would have cost approximately \$179,705. and \$231,080., respectively. Compared with these figures, Schedule #3 moves will cost approximately \$87,609.

c. Urgently needed additional space will be provided for Commo.

d. Logistics can move Safehouse and SM&F Branches into Quarters Eye and acquire additional space to relieve overcrowded conditions.

e. Space requirements of DD/P Components, namely [REDACTED] H.T. Lingual, and Machine Methods Unit can be satisfied with a minimum of delay.

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Space Allocations and Adjustments

f. Finance Division and Audit Staff will retain space presently occupied in Tempo I Building.

5. After considering all factors involved, I recommend Schedule #3 be approved for adoption.

JAMES A. GARRISON
Director of Logistics

Attachment: Schedule #3

The recommendation in paragraph 5
is approved:

FEB 17 1956

Date

SIGNED

JW L. K. GARRISON
Deputy Director
(Support)

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Subject
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